



# Sherwood Cultural Arts Commission MEETING NOTES APPROVED

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	4.05.2012 <b>6:30PM</b>
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Doug Pedersen
NOTES TAKEN BY	Robyn Folsom

## ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Doug Pedersen, Chair	X	Robyn Folsom, City Councilor
X	Alyse Vordermark, Vice Chair		
X	James Boscole		<b>City Staff</b>
X	Judy Silverforb	--	Kristen Switzer, Community Services Director
X	Cydney Corl Hill		
X	Kaelie Nielsen		

## MEETING NOTES

1. Call to Order/Roll Call (Pedersen)
  - The meeting was officially called to order at 6:37 PM.
2. Adjustments to the agenda (Pedersen)
  - We added sculpture discussion to the agenda.
3. Approval of March minutes (Pedersen)
  - Kaelie's name was spelled wrong.
  - *Silverforb motioned to approve the March 2012 minutes with the correction mentioned above. Nielsen seconded. All in favor; motion passed.*
4. Missoula update (Folsom)
  - The website was having trouble accepting registrations, but Robyn Folsom had spoken with Linda Henderson and the problems would be resolved by the open registration date of April 9th. As soon as the director's bios are received we will secure home stays. They are welcome to stay with Robyn Folsom unless one or more of the directors have pet allergies. If this is an issue, Cydney has offered her home as well. We will ask the SFA to send out an email to the cast to see if any of those families are interested because it is a fun opportunities for those involved in the show to host the directors.
  - Since the school is now charging for janitorial, the SCAC is hoping to work with the VPA to secure volunteers to help staff the SCAC's week so that city staff time can be minimized if not eliminated entirely.

5. Recap meeting with non-profits and identify next steps (Folsom)

- Judy Silverforb was concerned that our community calendar would be in competition with the existing online Chamber of Commerce calendar. After discussion that the calendar the culture group hopes to build that will be more specific to culture events and in hard copy form available for cultural tourists at the Refuge and library, the group felt we should move forward with the calendar seeing that it will fill another niche in marketing for not only our community members, but also visitors and tourists. Kaelie will be working on a mock up for our June meeting. The hope is that we can publish the first edition by July 1<sup>st</sup> and have available for all the summer events for distribution.
- We are still planning on regrouping with our culture group stake holders in June for our regular meeting. We need to be sure to send a reminder in May. We were hopeful that staff could send one following our May meeting to the attendees and invitees of the March meeting.
- We addressed the need for a 501(c)3. James volunteered to begin working on the paper work for a “Friends of the community center” non-profit.
- We also addressed the desire to connect the SCAC city page with other links as well as keep our city webpage up to date with events and information. We know there has been some concerns raised about content, so Cydney offered to help with that process. Cydney has been reviewing the Secretary of State guidelines for municipalities and believe she has learned how to overcome some of the concerns. We would like to have the city build stronger partnerships by working with the culture groups in the community to connect and link to their media. Robyn will check with Kristen and Tom on next steps.
- At the end of the discussion about the March round table, it was decided that it might be beneficial to do a brochure representing all the culture groups that was available to educate our citizens on what is available, how to volunteer, and how they can support each group. Kaelie will bring this concept to our June meeting.

6. Council Update (Folsom)

- Councilor Folsom gave an update on the city manager recruitment process. Explaining that the recruitment firm was lining up a handful of finalists for the final interview process which would take place the later part of April. Judy Silverforb voiced her support of Tom Pessemier and all the good work he has done during his time as city manager protem.

7. Other—Public Art/Sculpture

- Jesse Johnson the sculptor who approximately 6 years ago came to discuss his work with the City of Wilsonville with the SCAC, had approached a member of the commission and asked if the city was looking for some public art for the plaza and community center. The group felt it would be a good idea to reconnect with Kristen to determine what is happening to the \$50,000 earmarked for public art in the plaza and downtown. James mentioned that he lived very close to Jesse and might reach out to him as a neighbor to see if he'd like to attend a meeting and see where the process is.

8. Next Meeting/adjourned at 7:42.

The next meeting is scheduled for May 3, 2012 at 6:30 PM.